



CASTLE EATON PARISH COUNCIL

Minutes of the Meeting of the Castle Eaton Parish Council

1st August 2022

Present

CLlr C Williams - Chairman

CLlr S Cooper Caine – Vice Chairman

CLlr L McVey

CLlr M Patrick

T. Whyborn (Clerk)

CLlr S Weisinger and two residents

1. Apologies for absence

CLlr P Hall

2. Declarations of Interest

None Declared

- CLlr Williams welcomed all the new Councillors to the first meeting and as all are newly appointed, they should all work together to ensure the smooth and successful running of the Parish Council.

3. Minutes of previous Meeting – 23rd May 2022

Minutes agreed and signed by Chairman, passed to Clerk

4. Items For Discussion

a. Community Benefit Fund

An Issue with the process was highlighted when an order to produce lids for the Water Pumps in the Village went out prior to agreement from Parish Council.

There appeared to have been a series of miscommunications between parties. To prevent any ill feeling in the village, it was agreed that on this occasion the Parish Council will agree to use the Community Benefit Fund to pay the invoice from the Foundry.

To reduce the risk of any future misunderstandings a new document has been produced by which Councillors will authorise expenditure from the Community Benefit Fund.

Once the Community Benefit Fund Committee has agreed that a proposal is a beneficial use of CBF funds, the request will be submitted to the Parish Council. The new hard copy form, when signed by any three Councillors, will authorise the instigator of the CBF approved proposal to incur expenditure on that proposal only, up to, but not exceeding, the sum so approved.

Should the costs increase to more than is requested on the form, another request must be submitted, first to the Community Benefit Fund Committee for approval and then to the Parish Council for authorisation.

This form will only be used for payments requested by the Community Benefit Fund

The Councillors unanimously agreed the format and use of the document.

b. Traffic Survey

Cllr Hall has agreed to take on the issues raised by the traffic survey and other related traffic issues within the village.

A resident has submitted further issues related to traffic concerns within the village. Whilst some of the ideas may be possible to implement, others including Sat Nav changes and Resident parking may prove particularly challenging and expensive.

This will be carried over to the next meeting as an Agenda item.

c. Anaerobic Digester Update

Cllr Williams highlighted the main items on the Email trail between himself and Tom Buxton. (Copies available)

Two passing places on Droveaway were Conditions precedent of the Grant of Permission for change of use of Poplar Dairy from Agricultural to business use via application S/06/1722/MACA. The passing places have still not been installed and these Conditions are still not discharged. Despite not being discharged, further Planning Applications S/14/1308 and 1309 were subsequently approved for the initial phases of the AD plant.

Another issue raised was the barn by Droveaway Kennels being used by Timports for storage without a change of use being applied for. This will increase traffic flow of large vehicles at the far end of Droveaway, but there is no provision for other road users.

Positive responses have been received from Tom Buxton (Swindon Planning) in response to our complaints regarding the unauthorised barn change of use and continuing lack of installation of passing places, since the Condition was imposed in 2006.

Due to the number of conditions linked to prior planning permissions that have not been discharged this will help with our objections to S/20/1685.

In response to the latest report from RSK a document is being finalised by residents LKennington and Cllr Williams on behalf of the DWG. This includes the lack of detail to enable the locations on the stated 21 passing places on the C114 to be identified, and the lack of any analysis of the effect of massive increases of HGV traffic on the junction of C114 and A419.

The document is due to be submitted this week.

5. Planning Matters

a. S/HOU/22/0989 – Single Storey Rear extension - Stirrup Cottage

No objections submitted by Castle Eaton Parish Council

b. S/LBC/22/0810 – Replacement of Windows and Internal Works – The Malt House

No objections submitted by Castle Eaton Parish Council

6. RECESS - Residents may raise any matter related to the work of the Parish Council.

Cllr S. Weisinger introduced himself as our borough Councillor and said that he will be happy to help with any issues that we have, such as Planning, Traffic and Drainage.

Cllr Patrick highlighted the issue with the broken Speed Indicator and could be an idea to move it further up C114 away from the village. Another Speed Indicator could be put into operation the Road from Hannington.

Cllr S. Weisinger will forward email trail between Cllr Williams and Tom Buxton to Cllr Manro.

7. Finance

a. Approve non - standard payments

Payment to Laings, and a payment on behalf of the Village Hall for new flooring. We are making this so we can claim the VAT, the Village Hall will pay us back for this.

No issues raised – Approved by all

b. Bank Reconciliation – approved by all

Treasurer Account					
Transaction Date	Transaction Type	Transaction Description	Debit Amount	Credit Amount	Balance
Opening Balance @ 01/04/22					8,477.62
20/04/2022	FPO	MRS SHEILA THEOBALD GOLDEN JUBI	368.73		8,088.49
20/04/2022	DD	Quickbooks	20.40		8,457.22
21/04/2022	FPO	EMMA JOHNSON AUDIT	150.00		7,938.49
22/04/2022	BGC	SWINDON BC PAYMENT Precept		8,707.35	16,645.84
27/04/2022	FPO	WALC Affiliation	105.37		16,540.47
28/04/2022	SO	T M WHYBORN	632.15		15,908.32
29/04/2022	FPO	MRS SHEILA THEOBALD GOLDEN JUBI	379.70		15,528.62
03/05/2022	FPO	DAVID NEWMAN GRASS CUTTING	1,742.40		13,786.22
18/05/2022	DD	Quickbooks	20.40		13,765.82
26/05/2022	FPO	MRS SHEILA THEOBALD GOLDEN JUBI	3,028.20		11,486.05
26/05/2022	TFR	Transfer From CBF for Jubilee 2		368.73	14,514.25
26/05/2022	TFR	Transfer From CBF for Jubilee 3		379.70	14,145.52
27/05/2022	TFR	Transfer From CBF for Jubilee 4		3,028.20	14,514.25
30/05/2022	SO	T M WHYBORN	632.15		13,882.10
10/06/2022	FPO	MRS SHEILA THEOBALD GOLDEN JUBI	125.00		13,882.10
10/06/2022	TFR	Transfer From CBF for Jubilee 5		125.00	14,007.10
20/06/2022	DD	Quickbooks	20.40		13,861.70
21/06/2022	FPO	LAINGS FOUNDRY - Water Pump Lids	794.50		13,861.70
21/06/2022	TFR	Transfer From CBF for Laings		794.50	14,656.20
23/06/2022	FPO	SWINDON BOROUGH CO Election Cos	120.00		13,741.70
28/06/2022	SO	T M WHYBORN	632.15		13,109.55
13/07/2022	FPO	COMMUNITY FIRST Insurance	127.83		12,981.72
18/07/2022	DD	Quickbooks	20.40		12,961.32
19/07/2022	FPO	VILLAGE HALL Room Rental	8.00		12,953.32
22/07/2022	FPO	VILLAGE HALL POST OFFICE RENTAL	250.00		12,703.32
22/07/2022	FPO	VILLAGE HALL GRANT	2,286.50		10,416.82
		Total	11,464.28	13,403.48	
CBF Account					
Transaction Date	Transaction Type	Transaction Description	Debit Amount	Credit Amount	Balance
Opening Balance @ 01/04/22					36,594.52
11/04/2022		INTEREST (GROSS)		0.33	36,594.85
09/05/2022		INTEREST (GROSS)		0.28	36,595.13
26/05/2022	TFR	Transfer From CBF for Jubilee 2	368.73		35,846.70
26/05/2022	TFR	Transfer From CBF for Jubilee 3	379.70		36,215.43
27/05/2022	TFR	Transfer From CBF for Jubilee 4	3,028.20		32,818.50
09/06/2022		INTEREST (GROSS)		0.30	32,818.80
10/06/2022	TFR	Transfer From CBF for Jubilee 5	125.00		32,693.80
21/06/2022	TFR	Transfer From CBF for Laings	794.50		31,899.30
11/07/2022		INTEREST (GROSS)		0.28	31,899.58
		Total	4,696.13	1.19	
Closing balance @ 25/07/22					31,899.58

8. AOB

Cllr S. Weisinger agreed to get the SBC website updated and any further issues linked to this.

Cllr Williams was asked to be a Trustee of the Village Hall due to his new position as the Chairman, and representative of the PCC, he offered this position to the other Councillors, and this was rejected. Cllr Williams accepted the Trustee role.

Cllr Williams would like to change the next meeting date from the 12th to the 19th, all agreed.

Cllr Williams will liaise with resident B Wicks regarding training on the Defibrillator.

Cllr Williams put a question to the floor regarding the Kempsford Road weight limit, and who can clear the signage.

9. Date of next Meeting – TBC

Meeting was adjourned at 7.45pm by Cllr Colin Williams – Chairman

Minutes submitted by: Teresa Whyborn - Parish Clerk

Approved by: Cllr Colin Williams - Chairman