



CASTLE EATON PARISH COUNCIL

Minutes of the Meeting of Castle Eaton Parish Council

2nd December 2025

Present

CLlr C Williams - Chair

CLlr S Cooper Caine – Vice Chair

CLlr L McVey

CLlr M Patrick

CLlr N Waddicor

T. Whyborn (Clerk)

Three residents

1. Apologies for absence

None

2. Declarations of Interest

Vice Chair, S Cooper Caine, declared an interest as Trustee of the Village Hall, for any issues about the Village Hall.

Chair C Williams is the representative for the Parish Council to the Village Hall.

3. Minutes of previous Meeting – 13th October 2025

Minutes agreed and signed by Chair passed to Clerk.

4. Matters arising from the Minutes of Meeting – 13th October 2025

Defibrillator – Resident N Warminger provided the following update-

The Emergency Volunteers List (EVL) has been updated. The EVL will convene in December to consider strategies for enhancing the visibility and awareness of the defibrillator. In January, residents will receive an informational leaflet regarding the defibrillator. Paediatric pads have been added to the device, and "The Circuit," the national defibrillator network, has been notified of this update.

Confirmation has been received from SBC permitting the erection of signage, provided it does not exceed A3 size. Resident I. Wallace will design the signage, and quotations for printing will be obtained in preparation for Parish Council approval in January 2026.

Traffic Calming

The 30-mph sign at the village entrance on the C114 was previously faded and has now been replaced with new signage. Councillor Weisinger was not present to provide an update on the proposed speed survey.

InPost Lockers

This matter was referred to the Village Hall Committee, who determined that installation would cause excessive disruption to the village and therefore declined the proposal.

5. Items for discussion

a. Elections

The next elections are to be held May 2026. A period of purdah will be in effect from 23rd March to 7th May. Training for Parish Clerks will be scheduled in February.

b. Street Parking

Following correspondence from resident R Wilkins expressing concerns about pavement parking, the Parish Council acknowledges that its authority in this matter is limited and can only extend advice to the relevant parties.

c. AD Plant

There have been no updates since the 13th of October meeting.

d. Bridleway

No further updates.

6. Planning Applications

None received

RECESS - Residents may raise any matter related to the work of the Parish Council.

Nothing Raised

7. General Finance

a. Budget 2026/2027 Precept Signing

The agreed budget was signed off on Precept Form

b. Bank Statements

Treasurer Account				
Transaction Date	Transaction Description	Debit Amount	Credit Amount	Balance
Opening Balance 6th October 2025				22,438.07
07/10/2025	HMRC Rerfund		603.46	23,041.53
09/10/2025	Interest		0.25	23,041.78
20/10/2025	Quickbooks	25.56		23,016.22
21/10/2025	Village Hall Grant	3,258.50		19,757.72
23/10/2025	Empoyers NI	168.60		19,589.12
28/10/2025	Bank Charges	4.25		18,793.17
28/10/2025	T M WHYBORN	791.70		18,797.42
30/10/2025	Defibrillator Pads	222.00		18,571.17
04/11/2025	PC Castle Eaton Website	180.00		18,391.17
10/11/2025	Interest		0.26	18,391.43
18/11/2025	Quickbooks	24.00		18,367.43
Closing Balance 24th November 2025		4,674.61	603.97	18,367.43
CBF Account				
Transaction Date	Transaction Description	Debit Amount	Credit Amount	Balance
Opening Balance 6th October 2025				17,335.47
09/10/2025	INTEREST (GROSS)		8.55	17,344.02
10/11/2025	INTEREST (GROSS)		9.12	17,353.14
Closing Balance 24th November 2025		0	17.67	17,353.14

Agreed by all Councillors.

c. Ad Hoc Payments

Castle-eaton.com domain 3-year renewal is due in November, payment approved. VAT refund received from HMRC.

8. AOB

None

9. Date of next Meeting

19th January 2026

Meeting was adjourned at 7.40pm by Cllr Colin Williams – Chair

Minutes submitted by:

Teresa Whyborn - Parish Clerk

Approved by:

Cllr Colin Williams - Chair